

MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

January 9, 1997

The University of Southern Indiana Board of Trustees met on Thursday, January 9, 1997, at the Embassy Suites in downtown Indianapolis. Present were Trustees Bruce Baker, Louise Bruce, Nicole Cable, Percy Clark, Jr, Charles Combs, Tina Kern, Thomas McKenna, and James Will, Sr. Also attending were President H. Ray Hoops; Vice Presidents John Byrd, Robert Reid, Richard Schmidt, and Sherianne Standley.

There being a quorum present, the meeting was called to order at 1:05 p.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF NOVEMBER 7, 1996, MEETING

On a motion by Mr. Combs, seconded by Mr. Will, the Minutes of the November 7, 1996 meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting was set for Thursday, March 6, 1997, at the University of Southern Indiana.

C. PRESIDENT'S REPORT

President Hoops commented on the morning's agenda and the value of meeting with legislators.

He noted that the process for selecting and recommending a new student trustee is underway. While it is difficult to believe that Nicole Cable's term on the Board will end in June, it is encouraging to note that there is an orderly process in place to assure that the Board has excellent representation from its student body.

In regard to the legislators meeting this morning, Assistant Vice President for Business Affairs Cindy Brinker reported on the new legislative session. On Tuesday, the State Budget Committee gave a presentation, and discussed the Commission recommendations, which include \$175,000,000 in capital requests. There is support for bonding projects as well as for cash appropriations. The University received a positive response to its request for advanced funding, and will work to have that become a part of the annual budget. Mr. Schmidt added that there appeared to be no interest from the Commission to change the funding formula. But there may be an opportunity for a one-time special adjustment.

Mr. Schmidt also reported that the Neef House in New Harmony needs drainage improvement. An archaeological assessment will be completed and an easement will be needed in the near future.

With faculty returning to campus this week and registration for spring semester underway, we have been engaged in meetings with all employees this week. The Faculty and Administrative staff met Monday and heard from their colleagues who have been engaged in a variety of scholarly activities the past year. On Wednesday, the clerical/support staff met and had a similar opportunity to review the past year's accomplishments and to look forward to opportunities in the coming year. Our appreciation to Faculty Senate and Staff Council as well as to Vice President Reid and Human Resources Director Nancy Byrd for their assistance in these arrangements.

President Hoops called on Vice President Robert Reid to give a presentation prepared by Dr. Karen Bonnell, Associate Professor of Communications. Dr. Bonnell, deeply involved in developing distance education programs, prepared an overview of "reaching and teaching" with technology. She is overseeing Vision

Athena, a \$131,000 distance education grant, which will link universities with K-12 school systems over the next three years. Although poor travel conditions kept Dr. Bonnell from attending the meeting, she sent a video presentation which was viewed by the Board.

The capital campaign has been underway since late June and we are encouraged by the response from employees, board members, alumni, and friends. Vice President Standley was called upon to report progress in the campaign.

Vice President Standley indicated that the National Association for Governing Boards meeting will be held April 12-15, 1997, in San Diego.

President Hoops called on Chris Williams, President of Student Government Association. Mr. Williams reported the newly elected Chief Justice is Patrick West. The Student Government Association spent the first semester of the 1996-1997 school year working on their constitution. They will attend a retreat January 24-26, and trustees are welcome to attend.

President Hoops commented on the progress of the University Center expansion. Sunday, April 6, is the date for dedication of Carter Hall. In the days preceding and following the dedication, the University will have speakers of national prominence, including Steven J. Gould and Millard Fuller, make appearances and deliver public lectures in the Center. More details will be forthcoming from the Advancement Office.

D. REPORT OF THE LONG RANGE PLANNING COMMITTEE

At its meeting on December 9, 1996, the Long Range Planning Committee reviewed the Proposals for Architectural and Engineering Services for Student Housing Planning and will invite the following firms to interview with the Committee:

Jack R. Kinkel and Son Architects, P.C. of Evansville, Indiana
Odle McGuire and Shook Corporation of Bloomington, Indiana
Ratio Architects, Inc. of Indianapolis, Indiana
Solomon Cordwell Buenz & Associates Inc. of Chicago, Illinois
Woollen, Molzan and Partners of Indianapolis, Indiana

The Committee will report the results of the interview process at the March meeting of the board.

SECTION II - FINANCIAL MATTERS**A. REPORT OF THE FINANCE COMMITTEE**

Chairman Combs presented the Committee's recommendations, which follow as action items in the agenda, on the purchase of property on Schutte Road, the lease of property in the University Shopping Center, and proposed student housing rates for 1997-98.

B. APPROVAL OF RECOMMENDATION TO PURCHASE PROPERTY ON SCHUTTE ROAD

The Finance Committee presented a recommendation regarding a proposal to purchase property on Schutte Road, contiguous to the campus.

On a motion by Mr. Combs, seconded by Mrs. Kern, purchase of the Schutte Road property at \$97,000 was approved.

C. APPROVAL OF RECOMMENDATION TO LEASE PROPERTY FOR USE AS STUDENT FITNESS CENTER

The Finance Committee presented a recommendation on a proposal to lease property for use as a student fitness center. The property recently was vacated by Olympus Gym in the University Shopping Center, University Village.

On a motion by Mr. Combs, seconded by Mr. Will, lease of the former Olympus Gym property for use as a student fitness center was approved.

D. APPROVAL OF RECOMMENDATION FOR 1997-98 HOUSING RATES

The following 1997-98 housing rates were proposed to the Finance Committee at its January 9 meeting. On a motion by Mr. Combs, seconded by Mrs. Kern, the 1997-98 housing rates were approved.

	<u>CURRENT FEE</u>	<u>PROPOSED FEE</u>	<u>EFFECTIVE DATE</u>
FALL OR SPRING SEMESTER			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 960	\$1,010	7-01-97
One Bedroom, Two Student	1,195	1,255	7-01-97
One Bedroom, One Student	2,395	2,515	7-01-97
One Bedroom, Low Income *	1,176	1,176	
SUMMER SESSIONS			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 555	\$ 585	5-01-97
One Bedroom, Two Student	705	750	5-01-97
One Bedroom, One Student	1,410	1,500	5-01-97
SINGLE SUMMER SESSION			
<u>APARTMENT TYPE</u>			
Two Bedroom, Four Student	\$ 185	\$ 195	5-01-97
One Bedroom, Two Student	235	250	5-01-97
One Bedroom, One Student	470	500	5-01-97

* Fee is furnished apartment rate and may include multiple occupants at the flat rate of \$294 per month. Rates are pro-rated for summer months. No increase is recommended.

E. APPROVAL OF LIBERAL ARTS CENTER SCHEMATIC PLANS

Steve Helfrich, Director of the Physical Plant, reviewed the schematic plans for the proposed Liberal Arts Center that have been developed by Hastings and Chivetta of St. Louis, Missouri. The plans call for a three-level building located west of the University Center near Reflection Lake. It will house most programs of the School of Liberal Arts.

On a motion by Mrs. Kern, seconded by Mr. Will, the schematic plans for the Liberal Arts Center were approved.

F. REPORT ON PLAN TO ADD CLASSROOM AND MEETING SPACE IN THE PHYSICAL ACTIVITIES CENTER

On a motion by Mr. Combs, seconded by Mr. Will, the following resolution was approved.

Mr. Schmidt reported on the construction of additional classroom and meeting space in the Physical Activities Center (Exhibit II-A).

WHEREAS, the Board of Trustees has reviewed the schematic plans, project schedule, and proposed budget and wishes to proceed with the construction of additional classroom and meeting space in the Physical Activities Center; and

WHEREAS, the \$495,180 cost of the project will be partially funded with \$250,000 from private donations;

THEREFORE, BE IT RESOLVED that President Hoops be authorized to request the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana to approve the construction of classroom and meeting space in the Physical Activities Center and further resolved that the University's portion of the project cost be funded from the Academic Building Facilities Fund.

G. REPORT ON RELOCATION OF THE SECURITY DEPARTMENT

Steve Helfrich, Director of the Physical Plant, reported on the relocation of the Security Department from the Orr Center to the former Art Center (Exhibit II-B).

H. REPORT ON THE UNIVERSITY CENTER ADDITION PROJECT

Steve Helfrich, Director of the Physical Plant, reported on the progress of the University Center Addition Project, including the change orders in Exhibit II-C.

On a motion by Mr. Combs, seconded by Mrs. Bruce, the University Center Project change orders in Exhibit II-C were approved.

I. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

On a motion by Mrs. Bruce, seconded by Dr. Clark, the following budget appropriations, adjustments, and transfers were approved.

1. Additional Appropriations

From: Unappropriated Current Operating Funds

To:	1-10170	USI Theatre Personal Services Supplies & Expense Capital Outlay	702 2,831 549
To:	1-10200	School of Liberal Arts Capital Outlay	1,161
To:	1-10200	School of Liberal Arts Personal Services Supplies & Expense	68,800 10,548
To:	1-10300	School of Science & Engineering Technology Personal Services Supplies & Expense	21,600 3,000
To:	1-10700	School of Business Supplies & Expense	855
To:	1-10800	School of Education & Human Services Personal Services Supplies & Expense	9,500 1,155
To:	1-10920	University Division Personal Services Supplies & Expense	3,000 411
To:	1-14200	Athletic Administration Personal Services	250
To:	1-15000	Physical Plant Capital Outlay	3,765
To:	1-15700	Security Personal Services	192
To:	1-16220	Advancement Personal Services	5,844
From:	Unappropriated Designated Funds		
To:	2-23100	Faculty Development Travel Supplies & Expense	7,295
From:	Unappropriated Auxiliary Funds		
To:	3-30200	University Center Supplies & Expense	4,212
To:	3-30900	New Harmony Operations Supplies & Expense	2,000
To:	3-30920	New Harmony Tours Supplies & Expense	100

To:	3-33400	McDonald Activity Fund Supplies & Expense	502
To:	3-33850	O'Daniel Activity Fund Supplies & Expense	335
From:	Unappropriated Restricted Funds		
To:	4-45098	I.U. School of Medicine - Cancer Research Supplies & Expense	7,000
To:	4-46244	Reader's Digest Foundation Travel/Research Grant Supplies & Expense	1,000
To:	4-46340	Indiana Academy of Science Supplies & Expense	600
To:	4-46405	Foundation for Community Health-Professor White Personal Services Supplies & Expense	6,936 20,395
To:	4-46604	Wabash College Middle School Project Grant Supplies & Expense	500
To:	4-46814	Arts Council of Southwestern Indiana Historic New Harmony Heritage Week Supplies & Expense	100

2. Transfer and Appropriation

From:	6-64100	Academic Building Facilities Fund	
To:	6-60140	Security Department Relocation	\$135,000

3. Appropriation Transfers

From:	1-10800	School of Education & Human Services Personal Services	
To:	1-10830	Physical Education Supplies & Expense	1,150

4. Transfer of Funds

From:	1-10200	School of Liberal Arts	
To:	3-35006	New Harmony Theatre 1996	8,669

There being no further business, the meeting was adjourned at 3:00 p.m.

**Edmund L. Hafer & Associates
Architects, P.C.**

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20 Northwest First Street
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Fax: (812) 421-6776

*Classroom/Activities Expansion
Physical Activities Center
University of Southern Indiana
Evansville, Indiana
October 24, 1996*

PROJECT SCHEDULE

- Commence Schematic Design Phase November 8, 1996
- Schematic Design Phase Complete -
Commence Design Development Phase December 2, 1996
- Design Development Phase Complete -
Presentation to Board of Trustees
Commence Construction Document
Phase January, 1997
- Release for Bids March 3, 1997
- Receive Bids/Negotiating April 1, 1997
- Award Contract for Construction May 1, 1997
- Substantial Completion of Project November 3, 1997
- Owner Occupancy November 21, 1997

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Edmund L. Hafer, Jr. A.I.A.
Steven R. Pugh A.I.A.
David G. Wills A.I.A.
Robert L. Gerst A.I.A.

Thomas W. Blythe A.I.A.
Jeffrey A. Justice A.I.A.
John I. Winiger A.I.A.
Bryan L. Carr A.I.A.

Carl J. Conner A.I.A.
Robin M. Bartelman A.S.I.D.
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PAC ARENA EXPANSION
University of Southern Indiana
Evansville, Indiana
October 16, 1996

PROJECT NARRATIVE AND BUDGET

Multi-Purpose and Classroom Expansion

The primary scope of work consists of the creation of a 3,660 g.s.f. infill addition between the existing Swimming and Arena Facilities. Selective demolition will include the removal of the existing exterior concrete paved deck for preparation of new carpet finished flooring. General Construction will consist a steel frame structure, glass and spandrel curtain wall exterior closure with a combination of flat ballasted EPDM and sloped standing seam metal roof systems. The space will be heated, ventilated and air conditioned with minor plumbing additions. The primary spaces will be zoned for individual temperature control. Electrical work will include basic power, lighting and communications systems as required for the programmed spaces.

1.	Demolition	\$10.00 /g.s.f.
2.	General Construction	80.00 /g.s.f.
3.	HVAC	10.00 /g.s.f.
4.	Plumbing	11.00 /g.s.f.
5.	Electrical	<u>12.00</u> /g.s.f.

\$123.00 /g.s.f.

X 3,660.00 /g.s.f.

Total	\$450,180
Contingency (10%)	<u>45,000</u>
Total Cost	\$495,180

1996/usi/r12-242/004.blc

Edmund L. Hafer, Jr. A.I.A.
Steven R. Pugh A.I.A.
David G. Wills A.I.A.
Robert L. Gerst A.I.A.

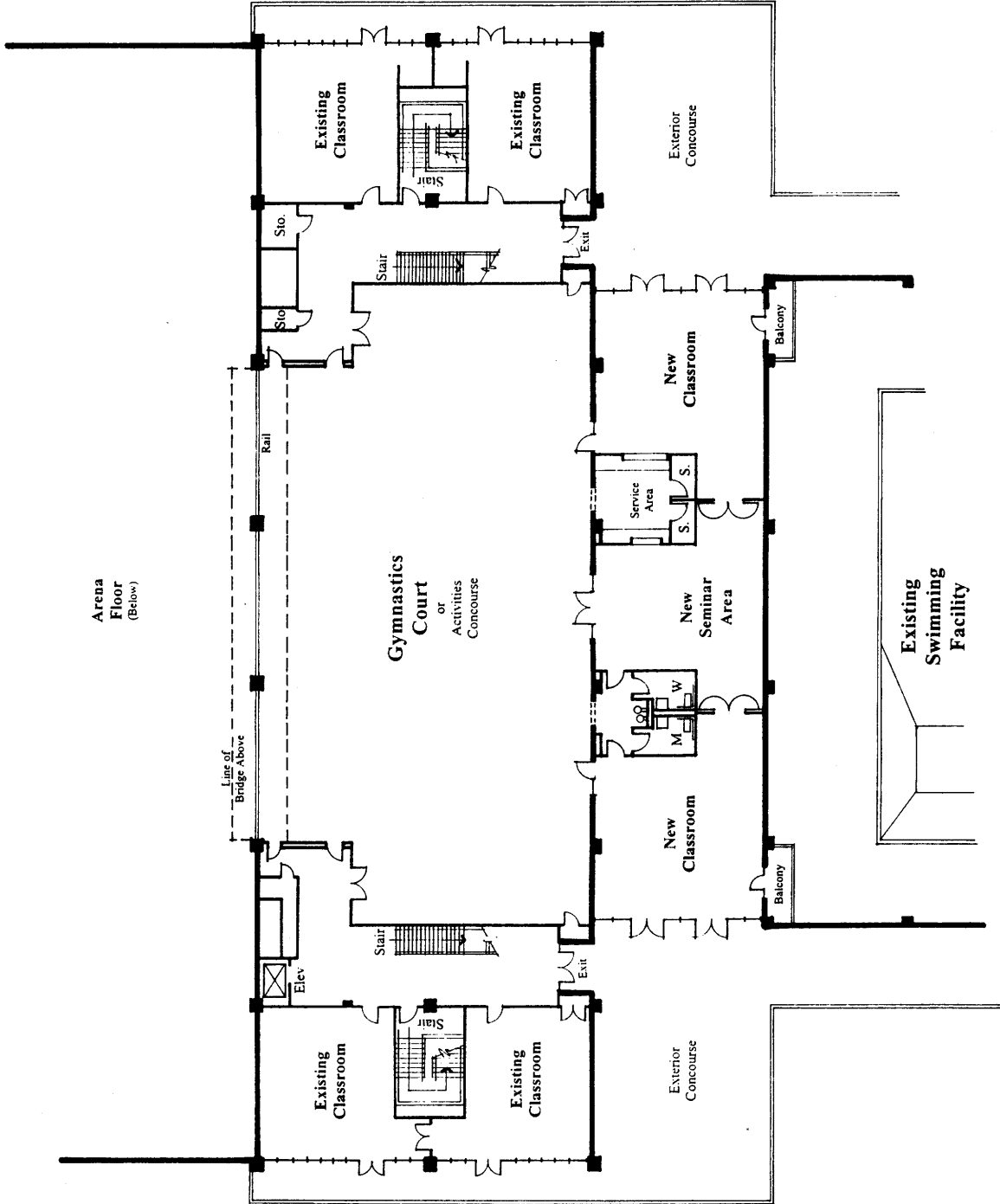
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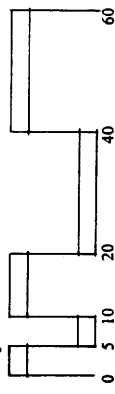
Concourse Level Plan

 Classroom/Activities Expansion
Physical Activities Center

UNIVERSITY OF
**SOUTHERN
 INDIANA**
 Evansville, Indiana



Graphic Scale:

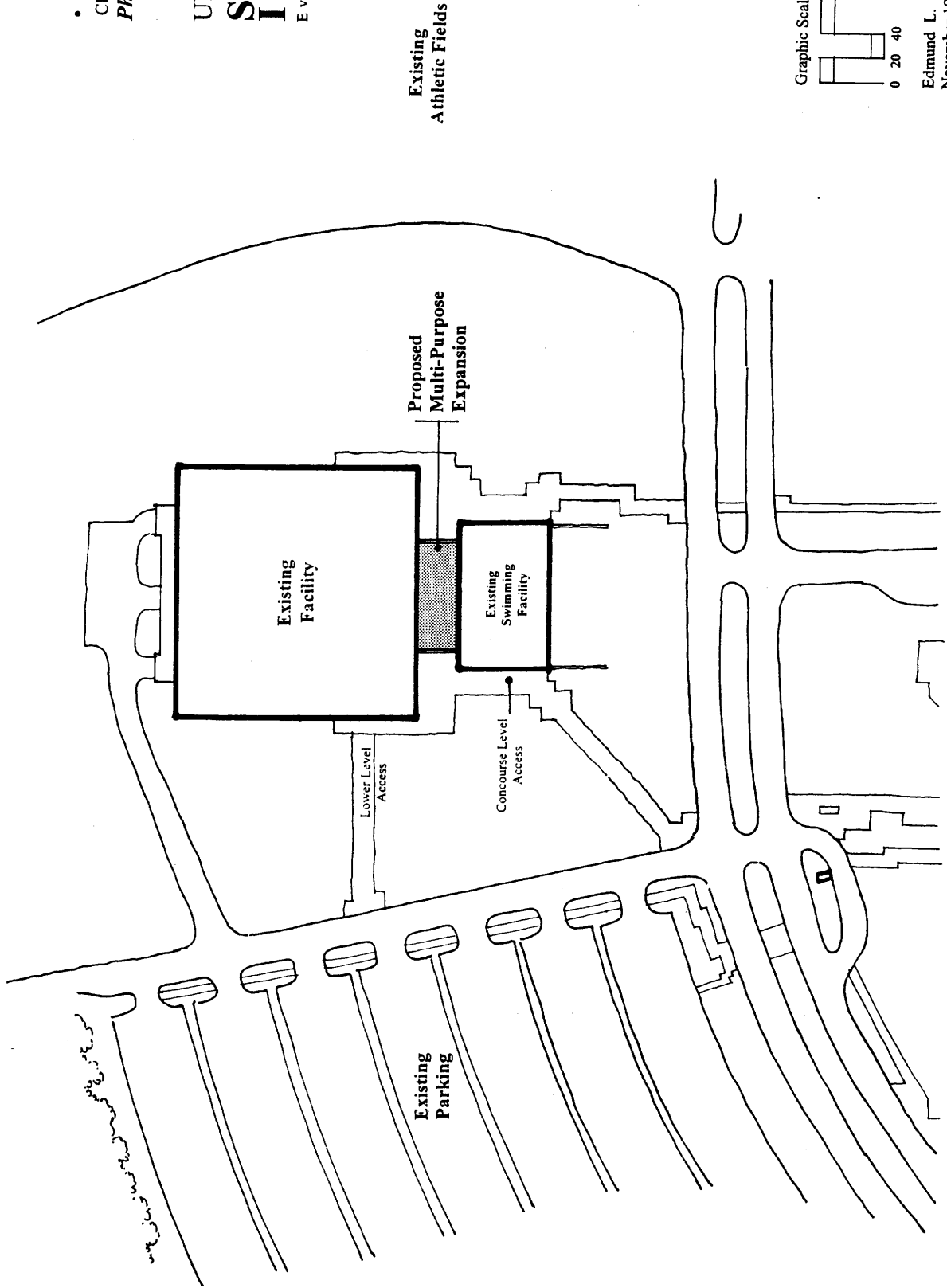


Edmund L. Hafer & Associates, Architects
 November 1996

Site Plan

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Classroom/Activities Expansion
Physical Activities Center

UNIVERSITY OF
**SOUTHERN
INDIANA**
Evansville, Indiana



Existing
Athletic Fields

Proposed
Multi-Purpose
Expansion

Existing
Facility

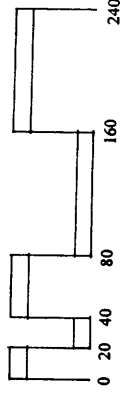
Existing
Swimming
Facility

Lower Level
Access

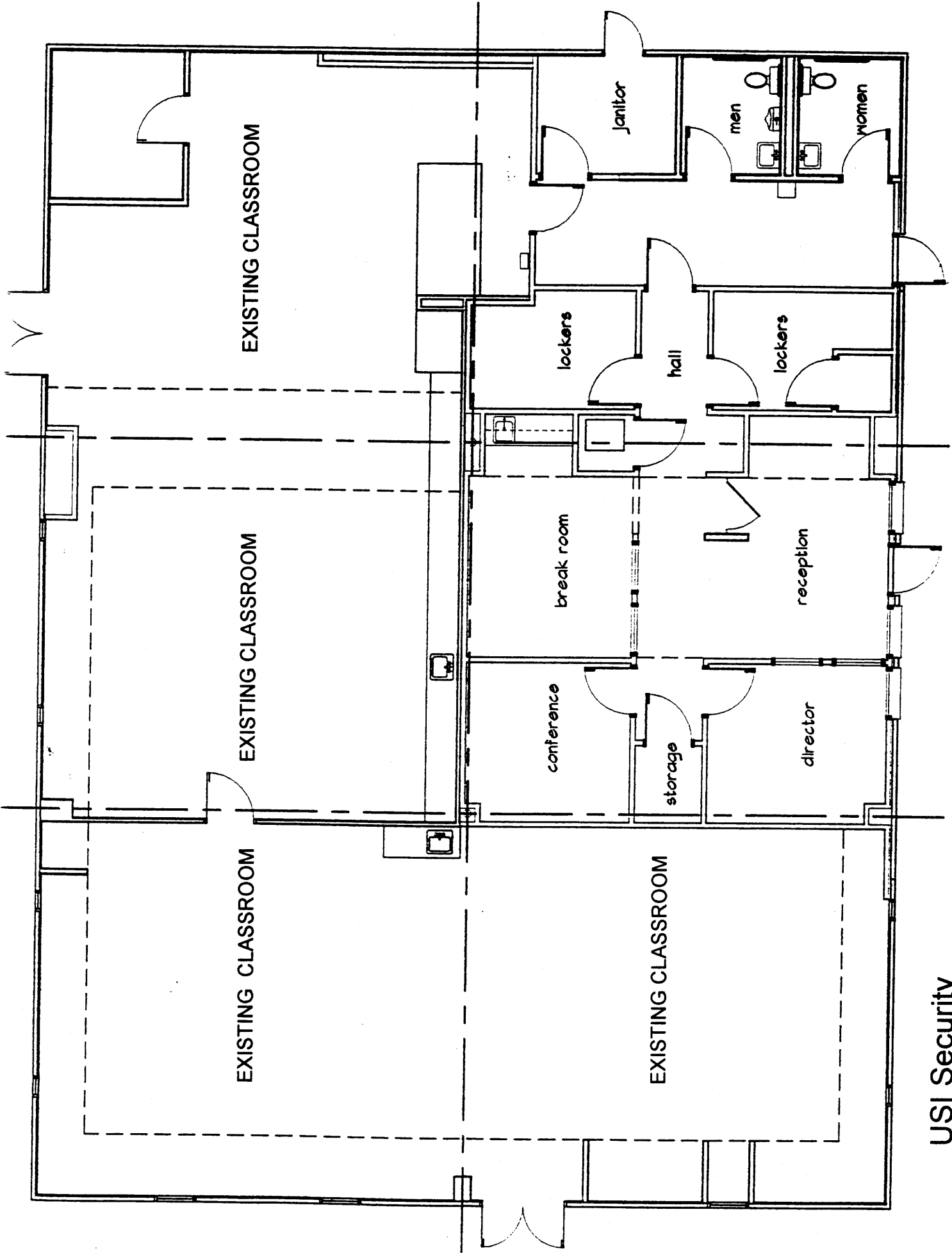
Concourse Level
Access

Existing
Parking

Graphic Scale:



Edmund L. Hafer & Associates, Architects
November 1996



USI Security
Relocation of Security Department

Project No. 9437
University of Southern Indiana
University Center Expansion

SUMMARY OF CHANGE ORDERS

I. GENERAL CONTRACTOR: Deig Brothers Lumber and Construction Co., Inc.

NO.	DESCRIPTION	AMOUNT
G8	Item No. 1 Add rounded tops to atrium beam enclosures	\$ 1,881.00
G9	Item No. 1 Raise ceiling at first floor reception area	891.00
G10	Item No. 1 Paint Stair "C"	1,095.00
	Item No. 2 Paint walls in Storage Room 230	870.00
G11	Item No. 1 Provide guard rails at ramp at main entrance	9,415.00
	Item No. 2 Alter existing walls in Room 114	2,917.47
G12	Item No. 1 Construction of future conference rooms, University Suite, and Electronic Banking Center	122,532.00
		\$ 139,601.47

II. MECHANICAL CONTRACTOR: Arc Mechanical, Inc.

NO.	DESCRIPTION	AMOUNT
M6	Item No. 1 Provide variable frequency drive for return fan FR-2	\$ 1,600.00
M7	Item No. 1 Mechanical construction for future conference rooms, University Suite, and Electronic Banking Center	41,899.00
		\$ 43,499.00

III. ELECTRICAL CONTRACTOR: Premier Electric Co.

NO.	DESCRIPTION	AMOUNT
E8	Item No. 1 Electrical construction for future conference rooms, University Suite, and Electronic Banking Center	\$ 46,835.00
		\$ 46,835.00

IV. TEMPERATURE CONTROL: Johnson Controls, Inc.

NO.	DESCRIPTION	AMOUNT
TC2	Item No. 1 Additional temperature control work	\$ 665.00
TC3	Item No. 1 Temperature control work for future conference rooms, University Suite, and Electronic Banking Center	\$ 3,434.00
		<u>\$ 4,099.00</u>

V. TEMPERATURE BALANCE: FLO-TECH

NO.	DESCRIPTION	AMOUNT
TB2	Item No. 1 Temperature balance for future conference rooms, University Suite, and Electronic Banking Center	\$ 1,155.00
		<u>\$ 1,155.00</u>

The contract sum is increased by these change orders in the amount of \$235,189.47.

Project No. 9437
University of Southern Indiana
University Center Expansion

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		<hr/>
		\$ 43,499.00

III. ELECTRICAL CONTRACTOR: Premier Electric Co.

NO.	DESCRIPTION	AMOUNT
E8	Item No. 1 Electrical construction for future conference rooms, University Suite, and Electronic Banking Center	\$ 46,835.00
E9	Item No. 1 Addition of public address system in Great Hall, additional electrical work required for service kitchen, and other minor modifications to existing electrical plan.	28,037.00
		<u>\$ 74,872.00</u>

IV. TEMPERATURE CONTROL: Johnson Controls, Inc.

NO.	DESCRIPTION	AMOUNT
TC2	Item No. 1 Additional temperature control work	\$ 665.00
TC3	Item No. 1 Temperature control work for future conference rooms, University Suite, and Electronic Banking Center	\$ 3,434.00
		<u>\$ 4,099.00</u>

V. TEMPERATURE BALANCE: FLO-TECH

NO.	DESCRIPTION	AMOUNT
TB2	Item No. 1 Temperature balance for future conference rooms, University Suite, and Electronic Banking Center	\$ 1,155.00
		<u>\$ 1,155.00</u>

The contract sum is increased by these change orders in the amount of \$263,226.47.